



## Education Board

**Date:** THURSDAY, 14 JANUARY 2016  
**Time:** 3.00 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

# Item 7 - Appointment of Governors to the Local Governing Bodies of the City of London Academy Southwark and Redriff Primary School

**Enquiries:** Alistair MacLellan  
Alistair.MacLellan@cityoflondon.gov.uk

**NB: Part of this meeting could be the subject of audio video recording.**

**John Barradell  
Town Clerk and Chief Executive**

## **AGENDA**

**7. APPOINTMENT OF ACADEMY GOVERNORS - CITY OF LONDON ACADEMY  
SOUTHWARK AND REDRIFF PRIMARY SCHOOL**

Report of the Town Clerk.

**For Decision**  
(Pages 1 - 8)

<b>Committee(s)</b> Education Board	<b>Dated:</b> 14 January 2016
<b>Subject:</b> Appointment of Governors to the Local Governing Bodies of the City of London Academy Southwark and Redriff Primary School	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>

## Main Report

### Background

1. The City of London Academies (Southwark) Multi-Academy Trust (MAT) has approached the City of London Corporation (the City Corporation) as the sponsor to advise that it wishes to fill two vacancies on the MAT's Local Governing Bodies (LGBs) – one on the City of London Academy Southwark LGB and one on the Redriff Primary School LGB. The decision to appoint lies with the Board of Trustees of the Southwark MAT; nevertheless, respecting the City Corporation's role as sponsor the Board has sought the recommendation of two candidates from the City Corporation. An advertisement process involving the membership of the Court of Common Council was conducted by the Town Clerk and three applications have been received. Members are asked to review these applications and recommend two appointments to the MAT LGBs. The Education Board's recommendation will be considered by the MAT.

### Application Process

2. Potential applicants were provided with background information on each academy and informed of the requisite skills, background and experience that each academy is looking for in the successful applicant. In the case of the City of London Academy Southwark these are education and IT; and in the case of Redriff Primary School these are education, governance and/or senior management, strategic thinking, financial management, office administration, accounting or auditing; and if possible law, construction and project management.
3. Members are advised that Keith Bottomley CC, in making his application to both Redriff Primary School and City of London Academy Southwark, has expressed a preference for the latter.

### Conclusion

4. Members are asked to review the three enclosed applications in light of the desired skills and experience requested by the City of London Academy Southwark and Redriff Primary School, and make a recommendation to appoint a candidate or candidate(s) to those vacancies accordingly. Alternatively, if members feel that neither candidate has the necessary skills, then they may wish to request that the Town Clerk conduct a further advertisement process.

## **Recommendation(s)**

- Members are asked to review the applications enclosed and recommend the appointment of candidate(s) to the two LGBs of the MAT.

### **Alistair MacLellan**

Town Clerk's Department

T: 020 7332 1416

E: [alistair.maclellan@cityoflondon.gov.uk](mailto:alistair.maclellan@cityoflondon.gov.uk)

## **Appendices**

- (1) Keith Bottomley – Application for City of London Academy Southwark
- (2) Jeremy Simons – Application for Redriff Primary School
- (3) Keith Bottomley – Application for Redriff Primary School



**APPLICATION FORM FOR**  
**APPOINTMENT ON THE BOARD OF GOVERNORS OF**  
**City of London Academy (Southwark)**

**Please return to either [alistair.maclellan@cityoflondon.gov.uk](mailto:alistair.maclellan@cityoflondon.gov.uk) / or Town Clerk's Department, PO Box 270, Guildhall, London, EC2P 2EJ.**

1. Name(s) (in full): Keith David Forbes Bottomley

2. Current business/occupation and/or consultancy(ies) work:

I am a Chartered Banker and versatile business professional specialising over 20 years at senior level in organisation transformation at RBS with experience in communications, marketing, risk, investment and business development. I am currently a communications consultant who has been at the forefront of enabling organisations to progress by providing strategic communications advice to CEOs and Boards on major change and investment. I have experience in M&A, separation and integration, restructuring and complex business change. Strong leadership, mentoring, trust and ethics background, in a regulated industry.

3. Summary of past professional/business career:

Over the past 20 years I have held a range of Senior Management positions in Banking in which I have:-

- Chaired and sat on a wide range of committees and programme boards dealing with strategic planning and implementation of varied and complex change.
- Gained consensus amongst a broad range of personalities, understanding the needs and concerns of a wide range of stakeholders.
- Developed and managed to balanced business scorecards in a wide variety of businesses and devised and applied robust measurement of performance.

The Board of Governors requires membership with expertise from the following areas:

- Education
- IT

4. Please indicate your specific area(s) of expertise and give details thereof:

It may be the judgement that my skills are better matched, at this time, to the Redriff vacancy. However I am particularly keen to work with the secondary school and have no issue with the time commitment required.

I am very IT conversant and have sat on large programme boards responsible for major IT infrastructure and investment. I am very familiar with definition of business requirements in this context and the formulation and assessment of business / investment case, as well as implementation, training etc. I am deeply interested in education and making a commitment to the City of London Academy in Southwark. I live in the Borough. I am tolerant and able to work with others easily. I have great patience, enthusiasm and a willingness to learn and to spend time getting involved in the school plus a strong feeling about doing things openly and democratically.

At 50 years of age I have now consciously created the opportunity in my life to take on more public service which I think is incredibly important. I am seeking opportunities where I have an interest and feel I can add value.

5. Please give particulars of your interests in education and any governor appointments inside and outside the City of London Corporation:

I have served a National President of the British Junior Chambers of Commerce and became very involved in training and education in that organisation. I led lobbying and engagement work with Government and DfE on employability and the importance of both vocational and non-vocational skills and experience amongst young people. I have also taught the Accounting paper for the Chartered Institute of Banking Certificate.

Signed Keith Bottomley

Date 8 January 2016

**The details provided above will be made publicly available to the Education Board.**



**APPLICATION FORM FOR**  
**APPOINTMENT ON THE BOARD OF GOVERNORS OF**  
**Redriff Primary School**

**Please return to either [alistair.maclellan@cityoflondon.gov.uk](mailto:alistair.maclellan@cityoflondon.gov.uk) / or Town Clerk's Department, PO Box 270, Guildhall, London, EC2P 2EJ.**

1. Name(s) (in full): Jeremy Lewis Simons

2. Current business/occupation and/or consultancy(ies) work:

N/A

3. Summary of past professional/business career:

British Telecommunications plc 1976-2002: A number of international roles including the management of BT's business relationships with overseas telephone companies and the UK's involvement with satellite communications providers.

The Board of Governors requires membership with expertise from the following areas:

- Education – could be as a parent, teacher, Governor, administrator (ideally at Primary School level but not absolutely necessary)
- Governance or Senior Management – accountability, monitoring, evaluation, communication
- Strategic thinking – how to see past the here and now
- Empathy with our school values – Aspirational, Adventurous, Individual, Compassionate, Enlightened

Specialist knowledge or experience

- We would particularly welcome experience of financial management, office administration, accounting or auditing.  
Other skills potentially lacking in our Governor Skills Survey are: Law, Construction, Project Management, and Chairing.

4. Please indicate your specific area(s) of expertise and give details thereof:

Governance: Current Governor Guildhall School of the Music and Drama. Past Governor City of London Freeman's School and City of London Academy, Southwark.

Communication Skills: Represented UK & Ireland on three Inter-governmental Organisations. Working with the local community in North London on the Hampstead Heath Ponds Project, a project that raised a great deal of local opposition and controversy.

Strategic Thinking: Development of new products whilst at BT. Complex privatization of two inter-governmental organisations in 2001 involving many governments and stakeholders.

Financial Management: No financial qualifications but highly numerate. Member / Chairman of various audit committees including the Audit and Risk Management Committee City of London Corporation. Chairman of a Finance Committee responsible for a \$700M bond issue.

Chairing Experience (External to City of London)

Audit Committee of European Telecommunications Satellite Organisation (Paris)	1998-2000
Board of European Telecommunications Satellite Organisation (Paris)	2000-2001
Finance Committee of Intelsat Ltd (Bermuda)	2001-2002

Chairing Experience (City of London)

Streets and Walkways Sub (Planning and Transportation) Committee	2011-2014
Hampstead Heath, Highgate Wood & Queen's Park Committee	2012-2015
Hampstead Heath Consultative Committee	2012-2015
Highgate Wood Joint Consultative Committee	2012-2015
Queen's Park Joint Consultative Committee	2012-2015
Audit Committee of Guildhall School of Music and Drama	2012-2015

5. Please give particulars of your interests in education and any governor appointments inside and outside the City of London Corporation:

Governor Guildhall School of Music and Drama City of London Corporation  
Trustee Castle Baynard Educational Foundation and Alderman Samuel Wilson Fund

I come from a family with many educational links. I believe that education provides the opportunity for all children to excel, whatever their abilities. A broad liberal education allows each child through learning and enquiry to reach their maximum potential. Education should be challenging, inspirational and enjoyable.

Signed JLS

Date 11 January 2016

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**APPLICATION FORM FOR**  
**APPOINTMENT ON THE BOARD OF GOVERNORS OF**  
**Redriff Primary School**

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I am deeply interested in education and making a commitment to the City of London Schools in Southwark. I live in the Borough. I am tolerant and able to work with others easily. I have great patience, enthusiasm and a willingness to learn and to spend time getting involved in the school plus a strong feeling about doing things openly and democratically.

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Signed...Keith Bottomley...

Date...8 January 2016.....

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